

Supplier Auditor Course

A highly engaging and interactive course that teaches delegates how to conduct audits of suppliers, to evaluate a new supplier's ability to meet contractual requirements, and to re-evaluate an existing supplier's performance.

Who should attend this course?

- Auditors currently conducting internal and/or supplier auditing, who wish to improve their knowledge, skills and auditing approach.

What will delegates learn on this course?

- The theory of auditing – audit scope, criteria, objectives.
- Management systems theory – PDCA, concepts of ISO 9001, Quality management principles.
- Preparing for an audit – audit programme, plan and checklists.
- Performing the audit – conducting a live simulated audit including gathering information, communication with the supplier, interviewing skills, holding an opening meeting, gathering evidence of capability and performance.
- Reporting the audit – audit report, non-conformities, closing meeting, providing audit feedback to the supplier of audit findings.
- Revisiting the audit – audit follow-up activities.

What is the format of this course?

- A combination of tutor led sessions interspersed with individual and team-based exercises (approx.. 25% theory and 75% practical).
- This highly interactive course includes extensive use of a case study to enable skills to be developed.

What is the course assessment?

- Delegates will be assessed on their participation and general performance during the course, including any interactive exercises, activities and case studies.
- There will be a short test on the final day.
- 100% attendance is required.

What certificate is provided?

- A Batalas certificate

What is included in the course fee?

- Delegate training manual
- Batalas certificate

This course has the following learning styles available:



In-house
team training



Traditional
Classroom



Live Virtual
Classroom



Why choose Batalas?

Founded in 1962, we have over 60 years' experience providing specialist consultancy and training in ISO/AS Management Systems.